

*Background Papers, if any, are specified at the end of the Report*

**APPOINTMENT OF ACTING CHIEF EXECUTIVE**

*Contact Officer: Alan Goodrum (01494 732001)*

**RECOMMENDATION**

**It is recommended that Full Council approve the appointment of Mr Robert Smith as Acting Chief Executive, Head of Paid Service, Returning Officer, Electoral Registration Officer and Clerk to the Chilterns Crematorium Joint Committee with effect from 1 July 2015.**

1. Following the notification given by the Chief Executive of his retirement with effect from 30 June 2015, Personnel Committee met and advised the JAIC on how the succession should be handled for the joint Chief Executive role.
  2. Having considered a report on the Options and Way Forward, and the views of Personnel Committee, the JAIC resolved that an Acting Chief Executive role should be created encompassing all the current duties, that expressions of interest should be invited internally and that a small Member panel should be set up to interview the candidate(s). A period of 6-18 months was envisaged for the Acting up role.
  3. The minutes of JAIC are reported separately on the agenda.
  4. The panel met on 24 April 2015 and the notes are attached as an **Appendix**. A recommendation was made to appoint Mr Robert Smith to the role.
  5. The next stage in the process was that, in accordance with the Council's Statutory Orders, Cabinet Members were given the opportunity to object to the proposed appointment. No objections were received.
  6. The Council must now make the final decision (and a similar report is being considered at South Bucks District Council).
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